



# MSUNDUZI MUNICIPALITY INTERNAL/ EXTERNAL ADVERTISEMENT

Vacancy Circular No. 27/2025



The Msunduzi Municipality, The City of Choice hereby invites applications from competent, innovative and committed individuals for the following positions. The Municipality is committed to the aims of the Employment Equity Act.

This Municipality subsidizes its employees in terms of the following benefits: Medical Aid, Pension Fund, Unemployment Insurance Fund, Housing Subsidy and Car allowance (where applicable).

## INFRASTRUCTURE SERVICES

### FOREMAN: PLANNED MAINTENANCE (ISF260437)

Ref No: ISF37/25

#### Duration of Employment

**Permanent**

#### Place of Work

**Planned Maintenance**

#### EE Plan Preferred Designated Group/s

**Person with Disability or African Male/Female or White Male/ Female**

#### Basic Salary

**R 440 952,65 – R 572 376,74 p.a. (T12)**

#### Minimum Qualifications/ Requirements

- Trade Certificate in Bricklaying/Plumber-Fitter/ Fitter - NQF Level 4.
- Computer Literacy - Office Applications.
- Code B Driver's Licence.
- 5 Years relevant experience.

#### Key Performance Requirements

- Coordinate workflow processes associated with and controls the operations of the Sanitation Operations Maintenance Section, inclusive of monitoring and through the implementation of procedures, , applications, systems and controls, Ops maintenance of pumps, manholes, high pressure cleaning, sewer connections, attending to blockages, clearing of septic tanks and general sanitation maintenance programs, establishing resource requirements, planning and scheduling programs including construction/ maintenance(pipe-work and manholes) and evaluating outcomes, monitoring and attending to deviations in productivity and performance and attending to specific administrative and information reporting requirements and processes.

### ARTISAN SUPERVISOR (ISF250397)

Ref No: ISF38/25

#### Duration of Employment

#### Permanent

#### Place of Work

**Roads and Stormwater: GE and Vulindlela**

#### EE Plan Preferred Designated Group/s

**Person with Disability or African Male/Female or White Male/ Female**

#### Basic Salary

**R 316 393,22 – R 410 689,19 p.a. (T10)**

#### Minimum Qualifications/ Requirements

- Trade Certificate in Artisan Bricklaying - NQF Level 5.
- Valid Code EB Driver's Licence.
- 2 years relevant experience.

#### Key Performance Requirements

- Perform tasks associated with supervising and controlling personnel, undertaking tasks with the roads, road patching, stormwater, drainage, catchpit clearing, masonry/ concrete work (brickwork, kerb-laying, laying of concrete foundations, slabs, gabion works etc.), identifying, communicating and applying contingency measures in accordance with instructions to minimize specific problems/ defects, guiding personnel on routine operational activities and supporting specialist personnel with the execution of repair and maintenance sequences.

### DRIVER/ SUPERVISOR (ISF260493)

Ref No: ISF39/25

#### Duration of Employment

**Permanent**

#### Place of Work

**Capital**

#### EE Plan Preferred Designated Group/s

**Person with Disability or African Female or Indian Male or Coloured Male or White Male/ Female**

#### Basic Salary

**R 221 688,67 – R 287 736,59 p.a. (T07)**

#### Minimum Qualifications/ Requirements

- An appropriate level of Secondary education - NQF Level 2/3.
- Code EC Driver's Licence with PrDP.
- 12 months relevant experience.

#### Key Performance Requirements

- Perform tasks/ activities associated with monitoring and reporting on the progress and

Page 1 of 2

Vacancy Circular No.27/2025

PL

execution of all activities associated with Water & Sanitation Capital and Ops Maintenance, e.g. sewer rodding work, high pressure sewer jetting, transportation of material/ equipment and personnel to/ from work sites, operating heavy and/ or specialized vehicles and general work at sites.

A written application must be submitted on the Msunduzi Application for Employment form (Annexure B) - to be obtained from the City Hall, Security Desk, Professor Nyembezi Building on the Ground Floor, Libraries around Msunduzi Area as well as on [www.msunduzi.gov.za/careeropportunities](http://www.msunduzi.gov.za/careeropportunities).

The form must be filled in completely and signed on the last page. In the event that the application form is not properly completed, the application shall not be considered.

The following attachments are required:

The Application Form.

Detailed CV with three referees with current contact information.

Certified copies of qualifications/certificates, ID, Drivers' License (certified within 3 months or less of closing date).

Applicants are requested to furnish current telephone numbers at which they can be contacted. If there is more than one post advertised in the same Ref Number only one (1) application must have all is required attachments. Applications without the relevant attachments (cv/certificates) will be disqualified

The application needs to be addressed to the Senior Manager: Human Resource Management (A) and be posted in the box provided on the Ground Floor opposite Security in 341 Church Street, Professor Nyembezi Centre. Pietermaritzburg or posted to Private Bag X 321, Pietermaritzburg, 3200. Enquiries Ms. S.Z. Ndlovu, 033 392 2112.

**IMPORTANT NOTICE TO APPLICANTS**

No late applications will be considered

No faxed or e-mailed applications will be considered

Applications submitted on a Z83 form or any other forms that are not prescribed **WILL NOT** be considered

All interviews will be done in English.

Should there be no correspondence from the Municipality within sixteen weeks after the closing date, kindly consider your application to be unsuccessful.

Closing Date: **SEP 19 2025** Time: 15H00

**CANVASSING OF COUNCILLORS AND/OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION.**

**THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS**

The Municipality is an equal opportunity, affirmative action employer and it is our intention to promote representivity (race, gender, disability) in the Local Government Sector through filling of these posts. To further the objectivity of representivity within the Msunduzi Municipality, Designated groups identified on each advertised position are encouraged to apply.

Circulated Date: **SEP 18 2025**

THE ADVERTISING OF THESE POSTS IS AUTHORISED BY THE MUNICIPAL MANAGER:

MR. SF. MNDEBELE

DATE: 4/09/2025